

Exec 28th, 21st, 14th and 7th July

Minutes of Executive 28 July 2020 7:30 pm by Zoom

Present: David Richardson, Nig Randall, Malcolm Dibb, Malcolm Douglas, Peter Wilkins, Mark Recchia

Apologies: none.

Minutes of last meeting approved by email

Matters Arising: none.

1. Briefing on Friday 31st Lunch Meeting The Assembly

The format of the meeting was discussed. Committee Chairs would be asked to outline the aims and aspirations of their committees for the coming year, including any project ideas. Membership would remain a key topic, with social media advertising being considered. Now that many people were working from home and unable to interact in the usual ways there was an opportunity for Rotary to reach out to people and encourage new members to join. The Membership Cttee would be asked to look at this.

2. Future Meeting Structure

The frequency of Exec meetings was discussed. Did we need to continue with weekly meetings? It was felt that whilst this had been vital at the height of lockdown a sense of greater normality might now be achieved by stepping back and letting the Committees take up the slack.

AGREED that Exec meet monthly in future, at the mid point in the monthly Council meeting cycle.

3. Treasurer Position

Rtn Nig Randall had stepped forward and offered to undertake the role for three years. Rtn Malcolm Douglas had agreed to step into the First Vice role. So a new 2nd Vice would need to be found. These arrangements would need Club approval at an SGM which was to be held on 31 July after Club Assembly. Malcolm Dibb would continue to provide support as Asst Hon Treasurer as originally planned.

Nig taking over as Treasurer also had other implications for office holder roles:

- Chair of International/Foundation – Nig would need to relinquish this role. Nigel Deakin was happy to act as Vice Chairman and cover the International side of things, but a new Chair was needed. Malcolm Douglas is to consider taking on this role .
- As a consequence, Malcolm Douglas would need to relinquish the Speaker Finder role. Rtn John Bennett had been approached and had agreed to take this on.
- Bank Signatories also needed to be changed. The intention was to close the Leeds and Virgin Accounts and centralise funds in the Lloyds Account. There would still be 4 signatories, i.e. the four Club Officers/Trustees who were President; 1st Vice President; Hon Treasurer and Hon Secretary. So previous office holder signatories would be removed.

AGREED

- 1) That at the SGM on Friday Club be asked to approve the changes to Office Holders; and
- 2) That Rtn Surinder Dhesi (Immediate Past President) and Rtn Malcolm Dibb (outgoing Treasurer) be removed as signatories on Club Accounts
- 3) That the new signatories on Club Accounts will be:
 - a. Rtn David Richardson (President);

- b. Rtn Malcolm Douglas (incoming 1st Vice President);
- c. Rtn Nigel Randall (incoming Hon Treasurer);
- d. Rtn Peter Wilkins (Hon Secretary)

4. Report from Executive Members

Nig Randall: advised that he had taken some photographs whilst presenting Rtn John Bennett with his PHF award and would send on to Jeremy Wilton for use in the next Club Bulletin. He had also been experimenting with new accounting software called "Club Treasurer" which looked promising.

David Richardson: the DG had suggested a monthly Zoom meeting of all 1090 Club Presidents. The need to identify a new 2nd Vice President as well as Asst Hon Treas and Asst Hon Sec for succession planning was also flagged up.

5. Lord Saye & Sele Birthday

Lord S and S would reach the age of 100 on 22 September. The Club wanted to mark the occasion by presenting him with a Paul Harris Fellowship. It was intended now that the President accompanied by Maurice Humphris would visit him at his apartment at Godswell House to make the presentation shortly before his birthday.

6. AOB.

None.

Meeting closed 8:30pm

Mark Recchia Asst Hon Sec

Minutes of Executive 21 July 7:30 pm by Zoom

Present: David Richardson, Nig Randall, Peter Wilkins, Mark Recchia

Apologies: Malcolm Dibb, Malcolm Douglas

Minutes of last meeting approved by email

Matters Arising: none.

1. District Governor visit

DG would be attending Club lunch meeting by Zoom on Friday 11 September and had been asked to speak for approx. 20 minutes.

2. Emails

Problems were still being encountered with inappropriate email communications between members. Rtn Nigel Yeadon was in the process of drafting a Club Email Protocol which would set out Club expectations and standards to be upheld when communicating by email.

3. Treasurer Position

Good progress made, new Hon Treasurer to be announced at Assembly Meeting 31st July

4. Report from Executive Members

Nig Randall: None.

David Richardson: None:

5. Lord Saye & Sele Birthday

Lord S and S would reach the age of 100 on 22 September. The Club wanted to mark the occasion by presenting him with a Paul Harris Fellowship. It was hoped that the President accompanied by Maurice Humphris might be able to visit him at Godswell House to make the presentation shortly before his birthday.

6. AOB.

None.

Meeting closed 8:15pm

Mark Recchia Asst Hon Sec

Minutes of Executive 14th July 7:30 pm by Zoom

Apologies Rtns Malcolm Douglas Malcolm Dibb

Minutes of last meeting approved by email

Matters Arising

Bigwood Cup Rtn Phil Cavill will liaise with Malcolm Nutt to organize next competition when Covid conditions allow

1. Information re Young Chef

passed to Rtn Bernard Goodchild

2. Message from District re Speakers Global sight Solutions

Passed to Rtn Ashley Bedding

3. Purchase PPE

To review when dates can be arranged for face-to-face meetings

4 RI now has added to list of priorities environment

Noted

5. C&V to be made aware and sensitive to local issues

Information from recent survey (Council Agenda on 22nd July)

6. Report from Executive Members

Concern expressed at some content sent in recent emails .Rtn Nigel Yeadon to draft guidelines for Our Club communications

7. Council on 22nd July

Items requested for Agenda

AOB.

i) Fundraising Ideas

Sponsored Walk around Spiceball Park suggested by Rtn Fred Ritches Proposal Supported

ii) President report good progress in finding new Hon Treasurer and reducing the workload for this position

Meeting Closed 8:15 pm

Peter Wilkins Hon Sec

Minutes of Executive 07 July 7:30 pm by Zoom

Present: David Richardson, Nig Randall, Malcolm Douglas, Peter Wilkins, Mark Recchia

Apologies: Malcolm Dibb, Surinder Dhese

Minutes of last meeting approved by email

Matters Arising: Bigwood Cup

Agreed – Hon Sec to inform Malcolm Nutt not a Banbury Rotary Club responsibility.

1. Handover

Went well. Past Treasurer badge still needed for M Dibb. Now using Matthews not Toye Kenning.

2. Zoom Hosting

Hon Sec has a Club Account and can share login and password. He will continue to host club lunch and other club functions such as AGM, Handover etc supported by Asst Hon Sec. Cttee Chairs to host their own meetings.

3. Resignation of Jeremy Wilton

This was due to work reasons. But it now left no Bulletin Editor. This was Jeremy's area of expertise and he had been doing a superb job on it. He had offered to continue for a while. Possibility of making him a Friend of Rotary was discussed.

Agreed: Hon Sec to approach Jeremy Wilton about continuing with the Bulletin Editor role and also becoming a Friend of Rotary.

4. C&V £100 Polly Preedy

Exec Members had no recollections of any formal agreement to pay this 4 times a year or in an up front sum. The latter would need Club approval as above £250. Still unsure whether Polly was now operating again. The intention was to buy Morrison's Food Vouchers rather than give cash.

Nig Randall advised he had sent a Funding Priorities survey to Cttee Chairs and this proposal rather jumped the gun on that.

Agreed: Nig Randall would discuss with Charles Hughes but that up front payment of £400 was not supported.

5. Treasurer Vacancy

Malcolm Dibb had offered to continue to discharge Book Keeping responsibility as part of Asst Hon Treas role. This was referred to the WG to discuss, with Exec Cttee support.

Agreed: WG looking at this issue to meet on 15 July at 6.30pm, arranged by Nig Randall

6. Report from Executive Members

Nig Randall: Survey of funding priorities discussed. Also possible return to physical meetings in September still felt to be problematic given age profile of Club. He had also arranged for CDC to be contacted about Crocus Corms. Mark Recchia offered to chase up at BTC if required.